

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**FEBRUARY 10, 2021**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a teleconference meeting on February 10, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

**ABSENT:** Commissioner Albert Bagusky.

**ANNOUNCEMENTS**

The Board of Commissioners are pleased to announce that the Federal Emergency Management Agency has informed Hanover Township that it has been recertified for floodplain management activities. Hanover Township has improved its rating to a Level 8 and this will enable qualified flood insurance policy holders to now receive a 10% discount in premium costs. This is a tangible result of the flood mitigation activities Hanover Township implements to protect lives and reduce property damage. The Board would like to thank Emergency Management Coordinator Dave Lewis for his efforts with completing this recertification application.

**DEPARTMENT REPORTS**

**ASSISTANT SECRETARY'S REPORT**

Motion by Davis, secc. Lewis that the Assistant Secretary's Report for the month of January 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on January 13, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Davis, secc. Lewis that the Manager's Report for the month of January 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Davis, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of January 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
February 10, 2021  
Minutes – Page #2

### **TREASURER’S REPORT**

Motion by Davis, secc. Lewis that the Treasurer’s report for the months of November & December 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **MINUTES OF MEETING OF JANUARY 13, 2021**

Motion by Davis, secc. Lewis that the minutes of the meeting of January 13, 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Davis, secc. Lewis that the communications for the month of January 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Davis, secc. Lewis that Patrick Wallace, Jerry Dunn, Kyle Kowalski & Joseph Scudder be hired as a temporary laborer in the Public Works Department effective February 13, 2021 to March 14, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Davis, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader & Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective February 13, 2021 to March 14, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **APPROVAL - RATIFY TOWNSHIP MANAGER’S ACTION**

Motion by Davis, secc. Lewis to approve the ratification of the Township Managers Action of January 25, 2021 to grant a Leave of Absence Request to an employee based on health reasons in accordance with the AFSCME Collective Bargaining Agreement, Article XIV. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
February 10, 2021  
Minutes – Page #3

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Davis, secc. Lewis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 1 & 2 for various projects in the amount of \$5015.76. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES – BHW INSPECTIONS, LLC**

Motion by Davis, secc. Lewis to approve Invoices No. H20012 and H21001 in the amount of \$36,821.80 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – TALEN & MARATHON ENERGY AGREEMENTS**

Motion by Davis, secc. Lewis to approve the Talen & Marathon Energy Agreements for UGI and PPL electric, as presented by Key Energy Consulting, and that the Chairman is authorized to sign any and all related documents. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**RESOLUTION NO. 003-2021 – ADOPTING LUZERNE COUNTY’S SOLID WASTE MANAGEMENT PLAN**

Motion by Davis, secc. Lewis to approve Resolution No. 003-2021 as presented. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**PROCLAMATION – NO. 001- 2021 -DECLARING A STATE OF EMERGENCY**

Motion by Davis, secc. Lewis to approve Proclamation NO. 001-2021 Declaring a State of Emergency for the recent snow event of January 31, 2021 as presented. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION FOR SALT CONTRACT**

Motion by Davis, secc. Lewis to authorize the Township Manager to submit the Department of General Services Salt Contract Participation Agreement to provide Hanover Township 1000 tons of road salt under state Contract for the August 2021 thru July 2022 Season. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
February 10, 2021  
Minutes – Page #4

**AUTHORIZATION TO PURCHASE A POLICE VEHICLE**

Motion by Davis, secc. Lewis that as per the request of Police Chief Al Walker, to purchase a 2020 Ford Utility Police Interceptor from Chapman Auto Stores, through COSTARS Contract #13-194, with the trade-in of a 2014 Ford Utility Police Interceptor for a credit of \$2,300.00 for a total cost of \$32,160.00 and the Upfit from Premier Upfits, through COSTARS Contract #012-223 in the amount of \$12,919.38 to be paid from Capital Funds and that the Chairman and Twp. Manager be and is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – SEWAGE PLANNING MODULE 652 CAREY AVENUE**

Motion by Davis, secc. Lewis that upon the recommendation of the Township Engineer, to approve the request for sewage conveyance capacity for 652 Carey Avenue and that the Chairman is authorized to sign all related documents. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – AMENDED SALARY AND COMPENSATION  
RESOLUTION NO. 004-2021**

Motion by Davis, secc. Lewis to approve Resolution No. 004-2021 as presented. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – TOWNSHIP SECRETARY**

Motion by Davis, secc. Lewis to appoint Jennifer Dukes to the Hanover Township Secretary position as per the term and amended salary and compensation resolution No 004-2021. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**NEXT MEETING DATE: WEDNESDAY, MARCH 10, 2021**

**ADJOURNMENT**

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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Samuel T. Guesto Jr, Acting Township Secretary